

**Village Board Meeting
February 7, 2012**

1 - Order

Trustee Wanggaard called the Village Board Meeting to order at 7:11 p.m., at the East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin.

2 – Pledge of Allegiance

3 - Roll Call

Board: Trustee Burton, Trustee Griswold, Trustee Wanggaard, Trustee Weatherston, Trustee Dobbs and Trustee Wishau

Absent: President Coutts was excused

Staff: Village Administrator Tom Lebak and Village Engineer Mike Hayek

4 – Approval of minutes

Trustee Weatherston moved, seconded by Trustee Wishau to approve the minutes of the following as printed:

Regular board meeting(s) – January 17, 2012

Special board meeting(s) – January 24, January 31, 2012

Hearing(s) – Joint meeting(s) – January 17, 2012

Motion carried.

5 – Communications and Announcements

None

6 – Citizens Reports/General comments from the audience

Bob and Gary Prohaska were present and spoke about how the green space requirements are too restrictive with the 5 acre density requirements. They thought it should be reduced down to a minimum of 2 to 3 acres. Bob said that various parcels have been for sale but were lost due to the restrictive requirements. Trustee Weatherston stated that there is a committee looking at those requirements.

Mike Piontek from Burlington introduced himself and stated that he is running for Circuit Court Judge.

7 - Committee Reports**7A(1) – Approval of A/P checks**

Trustee Wishau moved, seconded by Trustee Weatherston to approve the A/P checks 12/31/2011 thru 2/2/2012 as follows:

General Fund	check no's 59835-60024	in the amount of \$18,906,910.74
4 Mile Grade Project	check no's 3039-3046	in the amount of \$551,970.79
Parks Enterprise	check no's 5401-5402	in the amount of \$1,202.54
Joint Health	check no's 9990-10000	in the amount of \$4,799.21
Joint Parks	check no's 7716-7719	in the amount of \$21,819.65

Motion carried.

7A(2) - Approval of 2011 Year End Close-out Final Budget Adjustments

Trustee Weatherston moved, seconded by Trustee to approve the 2011 year end close-out final budget adjustments as presented. **Motion carried.**

Trustee Griswold questioned the Highway Department salary, the weed control budget, the police dept. salaries, police support salaries, workers compensation, computers, attorney fees, zoning permits, property and liability insurance, and village board miscellaneous.

Trustee Burton – yes	Trustee Weatherston - yes
Trustee Griswold – no	Trustee Dobbs – yes
Trustee Wanggaard – yes	Trustee Wishau - yes

Motion carried.

7A(3) - Crestview Park Association weed cutting charge dispute

Trustee Weatherston moved, seconded by Trustee Wishau to reduce the charge to \$350. **Motion carried.**

Trustee Griswold questioned the procedure. Trustee Burton explained how the Crestview Homeowner's Association changed hands due to the President's death.

7A(4) - Approval to purchase replacement thermal imaging camera with 2012 Capital budget funds

Trustee Weatherston moved, seconded by Trustee Wishau to approve the purchase of a replacement thermal imaging camera in the amount of \$9,000 with funds coming from the capital account. **Motion carried.**

Trustee Griswold questioned Chief Roeder about how often the camera is used. Roeder explained.

7A(5) - Discussion and decision on EMS hardship requests

Trustee Weatherston moved, seconded by Trustee Wishau to approve the EMS hardship requests as follows: Patient no. 1 reduced to \$250; Patient no. 2 no reduction; Patient no. 3 reduced to \$200; Patient no. 4 reduced to \$500. **Motion carried.**

7B(1) - Update from Utility District Board Liaison

Trustee Weatherston informed the board that the Utility District is ready to bid out the 7 Mile Road water tower project. They have their own accounting firm now and they are doing a nice job. Ehlers is working with the utility to help support the City of Franklin with fighting the water rate increase that the City of Oak Creek is trying to get through. They are also working with the City of Racine for water supply from Hwy V to Hwy K. He also mentioned that the article in the paper regarding the village owing Mt. Pleasant money is not true. The village does not owe any money until it hooks up with Mt. Pleasant for water/sewer. He talked about the depreciation report that was done. Employee reviews are currently being conducted. Trustee Griswold asked for an update on the attenuation basin. Trustee Weatherston explained then reminded him that all bids for Utility District projects are approved by the Village Board.

7C(1) - Request for Conditional Use/to use an existing building as a flower shop and for storage/6535 Hwy 31/104042318094000/TDR, LLC (Tony DeRango)

Tony DeRango was present and looked over the conditions set by the Plan Commission. Trustee Weatherston suggested revisions to the conditions as follows: changing the hours of normal operation to 8:00 a.m. to 6:00 p.m. Monday thru Friday. 8:00 a.m. to 3:00 p.m. on Saturdays and 9:00 a.m. to 11:30 a.m. on Sundays. The board discussed and realized there will be exceptions such as if a customer is already in the store still doing business at closing times. He asked Tony if he understood the sign permit process in the event the road is ever widened. They discussed the process in detail and Tony agreed. They also discussed that outside storage means business materials. They also discussed removing no. 14 regarding seal coating the driveway and parking lot no. and removing no. 15 regarding the Plan Commission wanting to review the conditional use in a year. That condition is outside the Plan Commission's authority and should be eliminated. Both conditions will be eliminated. Tony brought up the landscaping and asked what would happen if it wasn't feasible. Engineer Hayek suggested changing it to staff recommendations. Hayek explained that the sign would have to be outside the legal right of way due to the possible expansion of Hwy 31 and the fact that businesses will have to comply with the new plans in anticipation of the widening of Hwy 31. He understood that the sign relocation would have to be done at his expense if the road changes to 4 lanes. Hayek recommended moving forward with the conditions as revised.

Trustee Weatherston moved, seconded by Trustee Burton to approve the conditional use permit at 6535 Hwy 31 Tony DeRango subject to conditions in e-mail memorandum from Racine County dated January 26, 2012 and the revisions made by the Village Board. **Motion carried.**

7C(2) - Request for 3-year extension on Preliminary Plat/Catlyn Woods/Newport Development/Ray Leffler

Trustee Weatherston moved, seconded by Trustee Burton to approve a 3-year extension on Preliminary Plat/Catlyn Woods/Newport Development/Ray Leffler with expiration date of February 7, 2015. **Motion carried.**

7C(3) - Request for 3-year extension on Preliminary Plat/Creekview Estates/Newport Development/Ray Leffler

Trustee Weatherston moved, seconded by Trustee Wishau to approve a 3-year extension on Preliminary Plat/Creekview Estates/Newport Development/Ray Leffler with expiration date of February 7, 2015. **Motion carried.**

7C(4) - Request for 3-year extension on Preliminary Plat/Audubon Arboretum/Newport Development/Ray Leffler

Trustee Weatherston moved, seconded by Trustee Burton to approve a 3-year extension on Preliminary Plat/Audubon Arboretum/Newport Development/Ray Leffler with expiration date of May 17, 2015. **Motion carried.**

7C(5) - Request for 3-year extension on Preliminary Plat/Homestead Acres/Newport Development/Ray Leffler

Trustee Burton moved, seconded by Trustee Wishau to approve a 3-year extension on Preliminary Plat/Homestead Acres/Newport Development/Ray Leffler with expiration date of May 17, 2015. **Motion carried.**

7C(6) - Approval of Final Certified Survey Map (CSM)/split 8.5 acre lot from 73+ acres/7532 Nicholson Road/Dan Neider

Trustee Weatherston moved, seconded by Trustee Griswold to approve final certified survey map split 8.5 acre lot from 73+ acres/7532 Nicholson Road/Dan Neider subject to Plan Commission's condition to acquire the tax delinquent parcel prior to recording. **Motion carried.**

8 – Resolutions and Ordinances

8A - Ordinance 2012-02 – 2nd Reading and Possible Adoption - An Ordinance To Amend Section 7-2-15(a)(4) and 7-2-15(b) and to Create Section 7-2-15(d) of the Code of Ordinances of the Village of Caledonia, Racine County, Wisconsin, Relating to the Closing Hours for Certain Alcohol Beverage Retailers

Trustee Weatherston moved, seconded by Trustee Wishau to adopt Ordinance 2012-02. **Motion carried, 5/1 (Burton).**

8B - Resolution 2012-02 – Resolution Approving Revised Special Assessment Policy for Street Construction and Reconstruction Improvements

Trustee Griswold did not like the fact that the special assessment would be higher than the amount that the City is implementing. Trustee Weatherston stated that the assessment policy is not just for the 3 Mile Road project. It is a policy for all projects conducted in the entire village and the village should not be compared to the City of Racine. Hayek explained that the city is subsidized and the village is not. Trustee Griswold brought up the projects that did not involve special assessments and thought the village should follow what the city amount is. Trustee Wanggaard did not agree with Trustee Griswold's recommendation and gave his reasons why.

Trustee Weatherston moved, seconded by Trustee Wishau to adopt Resolution 2012-02.

Motion carried

Trustee Wanggaard called for a roll call vote

Trustee Burton – yes	Trustee Weatherston – yes
Trustee Griswold – no	Trustee Dobbs – yes
Trustee Wanggaard – yes	Trustee Wishau- yes

Motion carried, 5/1.

8C - Resolution 2012-03 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for the Refuse Funds

Trustee Wishau moved, seconded by Trustee Weatherston to adopt Resolution 2012-03.

Motion carried.

8D - Resolution 2012-04 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for the Recycling Funds

Trustee Wishau moved, seconded by Trustee Burton to adopt Resolution 2012-04.

Motion carried.

8E - Resolution 2012-05 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for Equipment Replacement Funds

Trustee Wishau moved, seconded by Trustee Burton to adopt Resolution 2012-05.

Motion carried.

8F - Resolution 2012-06 – Preliminary Resolution Declaring Intent To Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes, For Road and Right-Of-Way Improvements Along Three Mile Road In the Village of Caledonia

Trustee Weatherston moved, seconded by Trustee Burton to adopt Resolution 2012-06. **Motion carried.**

9 – New Business

9A – Appointment to Community Development Authority (CDA)

Trustee Weatherston moved, seconded by Trustee Wishau to reappoint Elizabeth Kojan to the CDA for a term ending April 30, 2015. **Motion carried, 5/1 recused (Burton).**

Discussion continued regarding the review process.

9B - Change date of next board meeting due to election on February 21

Trustee Wishau moved, seconded by Trustee Burton to change the February 21st village board meeting to Monday, February 20th. **Motion carried.**

9C - Highway Opening Permit for the Caledonia Utility District's Oak Creek Service Area Elevated Tank Project (7 Mile Road Water Tower Project).

Trustee Weatherston moved, seconded by Trustee Wishau to approve the highway opening permit for the Caledonia District's Oak Creek Service area elevated tank project (7 Mile Road). **Motion carried.**

9D - Release of Site Restoration Bonds

Trustee Weatherston moved, seconded by Trustee Burton to release site restoration bonds for the following properties: 4301 and 4511 Cobblestone Drive. **Motion carried.**

9E - Approve minor miscellaneous revisions to personnel manual along with change to health insurance plan to be offered to retirees

Trustee Weatherston moved, seconded by Trustee Burton to approve the revisions as outlined in the personnel manual. **Motion carried.**

10 - Report from Village Administrator

Engineer Hayek updated the board regarding the 4 Mile Road project. There is a holdup with the track plans and shoring issues. Trustee Weatherston questioned Hayek about the money owed to We Energies from the 6 Mile Road project. Engineer Hayek will talk with the attorney regarding the issue.

11 - The Village Board will take up a motion to go into CLOSED SESSION, pursuant to s. 19.85(1)(c), WI Stats., to discuss Department Head operations and related personnel matters.

Trustee Weatherston moved, seconded by Trustee Wishau to go into closed session.

Trustee Wanggaard called for a roll call vote:

Trustee Burton – yes

Trustee Dobbs – yes

Trustee Griswold – yes

Trustee Weatherston – yes

Trustee Wanggaard – yes

Trustee Wishau – yes

Motion carried.

The board reviewed department head operations and administrator job description.

12 - The Committee reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION.

Trustee Weatherston moved, seconded by Trustee Burton to reconvene into open session.

Motion carried.

Trustee Weatherston moved, seconded by Trustee Wishau to authorize the Personnel Committee to draft job descriptions for building department personnel and review pay schedule. **Motion carried.**

Trustee Weatherston moved, seconded by Trustee Wishau to authorize Lebak to send out the advertisement for the Village Administrator position with resumes due by March 9th.

Motion carried.

13 – Adjournment

Trustee Weatherston moved, seconded by Trustee Wishau to adjourn. **Motion carried.**

Meeting adjourned at 10:32 p.m.

Respectfully submitted,

Karie Torkilsen
Village Clerk