

CALEDONIA STORM SEWER UTILITY DISTRICT COMMISSION
(LAKE MICHIGAN STORM SEWER UTILITY DISTRICT AND ROOT RIVER STORM SEWER UTILITY DISTRICT)

WEDNESDAY, APRIL 13, 2011 – 6:30 P.M.

COURT ROOM – 6900 NICHOLSON ROAD, CALEDONIA WISCONSIN

1. Meeting Called To Order – President Trentadue called the meeting to order at 6:30 p.m.

2. Election of Officers

Commissioner Brainard nominated Kathleen Trentadue for President of the Caledonia Storm Sewer Utility District Commission. Commissioner Morgan seconded nomination. Mrs. Trentadue accepted the nomination. Commission voted unanimously.

Commissioner Kandathil nominated Tony Minto for Secretary of the Caledonia Storm Sewer Utility District Commission. Commissioner Morgan seconded nomination. Mr. Minto accepted the nomination. Commission voted unanimously.

3. Roll Call - In attendance were President Trentadue, Commissioners Morgan, Minto, Brainard and Kandathil. Commissioner Warner and Trustee Weatherston were excused. Also present was Assistant Village Engineer / Drainage District Engineer Anthony Bunkelman.

4. Approval of Minutes

Commissioner Morgan moved to approve the minutes from the March 9th, 2011 regular business meeting as written. Seconded by Commissioner Minto. **Motion carried.**

5. Citizens Comments

Cheryl Rognesvoog – 13015 Bell Road attended the Commission meeting and had questions regarding the detention basin of Oldfield Settlement. She also questioned the Commission on who is responsible to monitor the conservation area in Oldfield Settlement because the owners in Oldfield Settlement were having trees removed. Commissioner Brainard stated that the trees being removed from the conservation area were dead. Ms. Rognesvoog agreed the trees were dead. Commissioner Brainard went on to discuss the makeup of Oldfield Settlement. Engineer Bunkelman has been looking for the Stormwater Management plan for the development and has contacted American Surveying to get copies.

6. LAKE MICHIGAN BUSINESS

A. Project Summary Worksheet

Engineer Bunkelman went through the project summary worksheet.

B. New Business

i. St. Rita's School Ditch Cleaning Project Contract – Authorization of Signatures

Engineer Bunkelman explained that this was the contract that was required for insurance purposes for the St. Rita's Ditch cleaning project.

Commissioner Kandathil made the motion to Authorize the President and Secretary of the Caledonia Storm Sewer Utility District Commission to execute the Agreement/Contract between St. Rita's School and the Village of Caledonia for the Ditch Cleaning Project. Seconded by Commissioner Morgan. **Motion carried.**

ii. Klema Ditch Restoration Plan

Engineer Bunkelman explained that the Klema Ditch project was approved by the Commission and in the Commission budget, but there was Village Board opposition to the project at the budget hearing. Engineer Bunkelman recommended that before the Commission moves to the bidding process that the Village Board gives a recommendation to move forward on the project.

Commissioner Minto made the motion to forward a recommendation to the Village Board to proceed with the Klema Ditch Restoration Plan Project. Seconded by Commissioner Brainard. **Motion carried.**

7. ROOT RIVER BUSINESS

A. Project Summary Worksheet

Engineer Bunkelman went through the project summary worksheet.

B. New Business

i. 7 Mile Road to 7 ½ Mile Road Drainage Channel RFP Award

Commissioner Minto recused himself from the discussion of this project and abstains from voting on this item.

Engineer Bunkelman explained that the RFP was sent out and proposals were reviewed on April 6th. There was a wide range of prices for the work. The low bidder was Bonestroo and their proposal matches the scope of work in the RFP.

Commissioner Brainard moved to accept the bid from Bonestroo in the amount of \$3,250.00 for the 7 Mile Road to 7 ½ Mile Road Drainage Channel Surveying project, Authorize the Drainage District Engineer to issue the Notice of Award for the project, and Authorize the President and Secretary of the Caledonia Storm Sewer Utility District Commission to execute the contract documents. Seconded by Commissioner Morgan. **Motion carried.**

ii. Church of Jesus Christ of Latter Day Saints – Site Grading & Drainage Plan Approval

Engineer Bunkelman gave a brief overview of the Stormwater Management plan and the Site Grading and Drainage Plan. The plan meets the Village Ordinance and is ready for Commission approval subject to some minor conditions.

Commissioner Morgan moved to approve the Storm Water Management Plan and the Site Grading & Drainage Plan for the Church of Jesus Christ of Latter Day Saints on Highway K subject to the following conditions: Executing a Drainage Easement / Liability & Maintenance Agreement for the retention pond and Correction of minor details (Section A-A, Page SD 2.2 & Detail 8 2' x 3' box catch basin, Page SD5.2). Seconded by Commissioner Minto. **Motion carried.**

8. MISCELLANEOUS BUSINESS

A. New Business

i. Regional Basin – Interstate 94 area – Discussion

Engineer Bunkelman had created an exhibit of the Interstate 94 area using the Caledonia Master Drainage Plan. He pulled information from the WisDOT plans for the existing and proposed

outlets for drainage along the Frontage Road. 2 areas near the Frontage Road appear to be good locations for future regional retention basins for development. The Commission discussed the exhibit and how to use it. Discussion was held on what to do next. The Commission discussed explaining the exhibit to the Commission's Board liaison.

ii. Storm Sewer Utility District Commission Capital Improvement Plan

Engineer Bunkelman stated that he did not have a chance to work on this over the last month.

B. Non-Action Items (FYI)

- i. Plan Commission Minutes – March 30, 2011

9. Invoices

A. Lake Michigan Invoices

Commissioner Minto moved to approve the Lake Michigan Storm Sewer Utility District invoices in the amount of \$17,935.70. Seconded by Commissioner Morgan. **Motion carried.**

Lake Michigan District

Invoice	Project/Reason	Amount
Hey & Associates Inc	Klema Ditch Permitting	\$220.00
Joseph J. Muratore, S.C.	February Legal	\$76.70
Anthony Bunkelman	Parking for Seminar	\$6.00
Joseph J. Muratore, S.C.	March Legal	\$663.00
G & F Excavating Inc.	St. Rita's Tile - Sink Hole Repair	\$1,005.00
G & F Excavating Inc.	St. Rita's Tile - Relay	\$14,965.00
St. Rita's School	Ditch Clean Up Project	\$1,000.00

Total Lake Michigan Invoices \$17,935.70

B. Root River Invoices

Commissioner Morgan moved to approve the Root River Storm Sewer Utility District invoices in the amount of \$4,993.70. Seconded by Commissioner Kandathil.

Commissioner Minto asked about the Bonestroo invoice for Patzke Road. Engineer Bunkelman stated that he had received the invoice late and was informed that it was the last invoice for the project. Engineer Bunkelman also stated that he had talked with Mustafa Emir when he worked for Bonestroo about this invoice. He no longer works for them.

Commissioner Morgan amended his motion to approve the Root River Storm Sewer Utility District invoices in the amount of \$2,058.20 and to request additional information on the Bonestroo invoice. Seconded by Commissioner Kandathil. **Motion carried.**

Root River District

Invoice	Project/Reason	Amount
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Joseph J. Muratore, S.C.	February Legal	\$76.70
Joseph J. Muratore, S.C.	March Legal	\$591.50
G & F Excavating Inc	Tile Exploration off 4 Mile Road	\$1,390.00
Bonestroo	Patzke Road - Final Invoice - Close Project	\$2,935.50

Total Root River Invoices \$4,993.70

10. Announcements (FYI/Non-Action)

None

11. Agenda Requests

None

12. Adjournment

There being no further business, Commissioner Minto moved to adjourn the meeting at 7:48 p.m.
 Seconded by Commissioner Morgan. **Motion carried.**

Respectively submitted,

Anthony A. Bunkelman E.I.T.
 Assistant Village Engineer / Drainage District Engineer