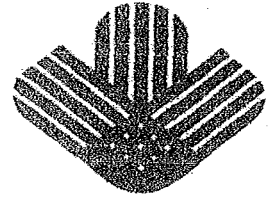


VILLAGE OF CALEDONIA PARK AND RECREATION COMMISSION



John Leiber, President
Martha Christensen, Vice-President
Mary Frances Klimek, Secretary
Kathy Burton

Jerry Otzelberger
Scott Warner
Bob Stauss

MEETING MINUTES

DATE: Thursday, September 15, 2011

1. Meeting was called to order by President John Leiber at 7:03 pm. Present were Kathy Burton, Martha Christensen, Mary Frances Klimek, Scott Warner and Bob Stauss. Absent was Jerry Otzelberger. Also present was Justin Smith from Caledonia Patch.
2. Minutes of the August 25th meeting were approved.
3. Budget Update. John Leiber reports we are running over a little in some areas but should have enough reserve to cover any overruns.
4. Proposed 2012 Budget. John distributed copies of the budget proposal. He tried to get it close to last year's budget. There are some "one time" expenditures such as getting the maintenance building painted and purchasing a refrigerator for Crawford Park concession area.

Other increases are due to the cost of things going up such as gasoline and related expenses for maintenance. We have also had to start mowing Linwood Park again as the agreement with the Historical Society fell through. They are only cutting their half of the park.

Mary Francis asked if the road in Gorney Park will be repaired. It has remained damaged since the flood of 2009. Everyone agrees it needs to be repaired but there is no money at this time. John said he would like to talk with the person who owns the land next to the road to see if an easement is possible to re-route the road.

5. Crawford Construction. (Parking Lot) John reports Payne and Dolan should be paving the lot at Crawford in the next week or two. It will cost approx. \$100,000. Scott Werner presented a bid from Kennedy Painting for stripping the lot at a cost of \$1000.00.

Scott made a motion to accept the bid as it is the only one he got back. The motion was seconded by Bob and passed.

(Other projects) John presented information on buying a scoreboard for the ball diamond(s). Each board costs about \$5,000 installed. We should have about \$30,000.00 left after the parking lot is paid for. We can spend the money on one or two scoreboards or put in the soccer field which was originally supposed to be completed as shown in the park plans. The cost to do the field was originally bid

out by G&F Excavating at approx. \$32,000 but that was last year and only a general estimate. Bob will talk with G&F to get a current bid.

We decided to try and buy one scoreboard and get the soccer field re-done so the area is usable. We will need to check with the Village staff to see if the cost is over \$15,000 do we have to bid out the work or is it just customary that the Village bids out projects over \$15,000. Mary Francis made a motion which was seconded by Marty to: Proceed with the soccer field project with a cap of \$24,000 subject to approval from Village Staff regarding whether or not it has to be bid out or not, if it has to be bid out we'll carry it over to next year, if not, Bob is authorized to negotiate the price for the project so it can move ahead as soon as possible. Motion passed unanimously. We decided if we can not get the project moving ahead quickly so as to get it in before winter we'll have to come up with another plan at our next meeting on September 29th after the Joint Park Meeting.

6. Maintenance Projects. (Crawford Park shelter light repair). John presented an estimate for installing vandal proof light fixtures at Crawford Park to replace the damaged ones. The estimate is from RIC for approx. \$2,500.

We all agreed the repairs/replacement needs to be done but would like another estimate.

(Maintenance building painting). John has three estimates for painting the maintenance building. It looks like the lowest acceptable estimate is for approx. \$8,000.00 which seems high. We don't have the money right now for this so we might have to put it off until next year unless the monies become available.

7. Employee Update. John said Mike Meyer (sp?) from the temp. agency is going to work the remaining season for us. We'll decide what we will do for next year after we have the 2012 budget approved.
8. Nicholson Wildlife Area Improvements. John reports he was contacted by Melissa Warren (sp?) about applying for a grant. She and John walked the area about two weeks ago. John would like to make the area accessible in all types of weather by putting in a boardwalk. He would also like to see a new display case by the parking lot. John will follow-up with Melissa on what grants might be available for the improvements.
9. Communications and Announcements. John passed around a flyer from the Historical Society advertising their open house on Saturday, Sept. 24th which is an all-day event starting at 9am.

Kathy Burton reports the contracts for Crawford Park have been reviewed by the Village Attorney Elaine Ekes. She is close to working out a settlement with the construction company to resolve the matter.

We still have NOTHING from Boonestro regarding our Park plan which was due over a year ago. John will contact Boonestro to find out the status of our comprehensive park plan.

10. Adjourn. Marty moved and Mary Francis seconded for adjournment at 8:14 pm.
~~Passed unanimously.~~

Respectfully submitted,

Bob Stauss

Cc: Meeting Notice posting.