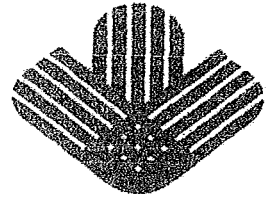


VILLAGE OF CALEDONIA PARK AND RECREATION COMMISSION



John Leiber, President
Martha Christensen, Vice-President
Mary Frances Klimek, Secretary
Kathy Burton

Jerry Otzelberger
Scott Warner
Bob Stauss

MEETING MINUTES

DATE: Thursday, August 25, 2011

1. Meeting was called to order by President John Leiber at 6:40 pm. Present were Kathy Burton, Martha Christensen, Mary Frances Klimek, Scott Warner and Bob Stauss. Absent was Jerry Otzelberger. Invited were Jim Svoboda, Rosie Olle and Mark Waldoch.
2. Minutes of the June 23rd Meeting were approved.
3. Election of Secretary. Bob Stauss was elected unanimously as the new secretary with Kathy Burton to fill-in in his absence.
4. Budget Update. John reports we are looking good on rentals for income. The new concession stand at Crawford Park will generate additional income. We will probably be over budget this year on gasoline and will have to increase this area for next budget. We have between \$5,000 and \$6,000 carried over from last year to help offset some deficits.

Kathy Burton reports the new budget cycle starts in September. Larry Borchert should be crunching the numbers so we'll have an idea what 2012 will look like. John would like to get more hours for next year for a park employee. He would like to get \$30,000 in the budget.

5. Communications. Scott asked about the parking lot measurements at Crawford which John will get for him.
6. Caledonia Baseball 2012. Rosie Olle was given a set of keys for the new concession building. She asked for a contract to use the building for next year which would start in April and end in August. We need to look into where the refrigerator went that we purchased a little over a year ago. Neither it nor the freezer was moved into the new building yet. John will check into this with Mark Waldoch to see where the appliances are. (Possibly the new refrigerator is missing?)

Rosie asked about resetting the diamonds at Crawford so older boys (15 yr. old) could use them. The bases are too close together for them. They need 90' bases which will not interfere with the other base settings. Dresen Landscaping may be able to do this and Caledonia Baseball will pay for it. This is also needed for any tournaments that might be played on the diamonds.

Motion by Kathy Burton to allow the adjustment of the bases on the diamonds, seconded by Mary Francis. There was no discussion. Motion passed.

Discussion was held about improving the diamonds at Gorney Park as well. We will have to budget for it as we don't have the money right now.

7. Crawford construction Update. Kathy Burton reports the final payment and review of the contract for the construction of the new concession building at Crawford is being reviewed by the Village Attorney as Redwood Construction missed the completion deadline by 5 months. There are some things that need to be changes such as the new steps, installing additional handrails and a stop bumper for by the water fountain. Kathy said they will be talking with Tom Lebak tomorrow.

John Leiber reports the paving of the parking lot at Crawford is a go! It should be done sometime by the end of September. It is going to cost around \$100,000. If there is any money left over in the account we'll look at improving some of the other areas in the park. We also need to get the trim boards on the new garage painted or stained by this fall.

8. Maintenance Projects. John reports he has a call into RIC the electrical contractor and is looking at getting the work done for under \$1,000.
9. Personnel Matter. The Caledonia Police investigated the removal of the stainless steel sink from the original concession building. The removal was done without prior approval. Mark Waldoch was asked to explain what transpired.

Mark also said he got rid of the refrigerator by taking it to a salvage yard in Milwaukee. He said it was an older refrigerator. (We still don't know if this was the new one or if an older one was swapped out by someone).

10. Closed Session. A motion was made and we closed the meeting to take action on a personnel matter.
11. We reconvened into an open session and decided it would be best to have the matter referred to the Racine County District Attorney's Office. Mark Waldoch was present and turned in his keys and the garage door opener. John will follow through with finding a new person through the temp. agency to work through the end of the season.

Marty Christensen moved and Scott Warner seconded to adjourn at 7:52 pm.

Respectfully submitted,

Bob Stauss