

**LEGISLATIVE/LICENSING COMMITTEE MEETING**  
**East Side Community Center, 6156 Douglas Avenue, Racine, WI 53402**  
**Tuesday, December 13, 2011—4:00 P.M.**

Trustee Kevin Wanggaard called the meeting to order at 4:00 p.m. In attendance were:

**Committee Members:** Trustee Tom Weatherston, Trustee Kevin Wanggaard

**Department Managers:** Attorney Elaine Ekes, Village Engineer Michael A. Hayek. Village Administrator Tom Lebak arrived at 4:08 p.m.

**1. Approval of minutes from Nov. 8, 2011.**

Trustee Weatherston moved to approve the minutes from Nov. 8, 2011. Trustee Wanggaard seconded. Motion carried.

**2. Interview applicant for Operator's License/Katie Raffini**

Katie Raffini was present. She presented proof that she has completed her assessment and her license has been reinstated. Wanggaard felt by she is showing responsibility.

Trustee Weatherston made a motion to approve Katie Raffini's operator's license. Trustee Wanggaard second. Motion carried.

Raffine was informed she could go to the Village Hall on Wednesday morning and pickup her license.

**3. Transient Merchants Application for BCI Exteriors**

Frank Rose and Peter Quaal from BCI Exteriors were presented. Rose stated they would like to go door to door and hand out flyers and see if people are interested in getting an estimate for exterior home improvements. They try for leads, they do not sell anything. Rose and Quaal will be the only two people from BCI doing this work.

Wanggaard asked if they had reviewed the Ordinance regarding transient merchants, and they both said they had read it. Rose asked how long the permit was good for. Ekes stated they are an annual permit which expires every July 1<sup>st</sup>.

Weatherston made a motion to approve the Transient Merchants Application for BCI Exteriors. Wanggaard second. Motion carried.

**4. Amendment to Special Assessment policy to include industrial and commercial assessments in road reconstruction projects**

Ekes presented. Discussion followed on current Village of Caledonia's assessment for this type of work and the City of Racine's assessments. It was determined the Village should have three sets of rates: 1. residential, 2. commercial and; 3. Industrial/Institutional/Manufacturing. Attorney Ekes will work on this with Hayek and bring it back to the next meeting. A timeline was discussed of when this needs to be completed. Ekes proposed a

final draft by Monday, Jan. 9, 2012. This will be just a policy, not an ordinance and can be adopted by a resolution, and potentially could go the Village Board by January 17<sup>th</sup>. Hayek stated the Village needed to have this completed by the end of January-middle of February because the City of Racine should have their final resolution done by late spring.

This will be put on the agenda for the January 9<sup>th</sup> meeting.

**5. Update of Ordinance 2005-23 relating to building, plumbing, electrical and engineering permits and inspection fees**

Hayek presented. Per his 12-7-2011 memorandum, he has one recommendation on Ordinance 15-1-23(a)(14) *Wrecking or Razing, or Interior Demolition*. Demotion of larger commercial buildings greatly exceeds the present \$750 maximum and he would recommend eliminating that for commercial work, but keep the cap of \$750 for a residential structure.

Weatherston made a motion to remove the cap of \$750 on industrial, institutional or manufacturing structures. Wanggaard second. This will go to the next Village Board meeting.

Lebak will look at a resolution and contact the Village Attorney if needed.

**6. An Ordinance to Repeal Section 9-2-7 of the Code of Ordinances of the Village of Caledonia relating to Detention and Retention facilities**

Wanggaard presented. Per Asst. Village Engineer Anthony Bunkelman's memo, when Ordinance 9-2-10 was adopted in 2009, Ordinance 9-2-7 was suppose to be repealed because the two sections of Ordinance were in conflict with each other.

Weatherston made a motion for an Ordinance to Repeal Section 9-2-7 of the Code of Ordinances of the Village of Caledonia. Wanggaard second. Motion carried. This will go to the next Village Board meeting.

**7. Discuss status of review by assessor of tax exempt properties and appropriate filings with the Village.**

Ekes presented. She had spoken to the Assessor and he is conducting a review of current tax exempt properties, but it is not completed. He is poised to send out Wisconsin Department of Revenue's Form PR-230, a 4-page *Property Tax Exemption Request* to all properties in Caledonia that are claiming tax-exempt status. This will help to update their records. These forms will go out in January and need to be turned in by March 1, 2011. If entities do not return the form, they will be denied the exemption. Ekes would like the forms to go out by January 15. The Village staff can assist.

**8. Discuss revising Title 14 of the Village's Code of Ordinances (Land Division, Subdivision and Road Construction Standards).**

A working session has been scheduled for Monday, January 16<sup>th</sup> at 3:30 p.m.

**9. Discuss revising Title 16 of the Village's Code of Ordinances (Zoning Code).**

A working session has been scheduled for Monday, January 16<sup>th</sup> at 3:30 p.m.

**10. Adjournment**

There being no further business, Trustee Weatherston moved to adjourn the meeting at 5:12 p.m. Trustee Wanggaard seconded. **Motion carried.**

Respectfully submitted,

Mary Jo Schmidt  
Eng./Bldg. Adm. Asst. II  
Village of Caledonia