

**Joint Meeting - Caledonia Village Board and
Caledonia Utility District Commission
October 4, 2011**

President Coutts called the meeting to order at 6:03 p.m., at the East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin. Present were:

Board Members: Trustee Griswold, Trustee Burton, Trustee Wanggaard, Trustee Weatherston, Trustee Dobbs, Trustee Wishau and President Coutts

Absent: None

Staff/Others: Village Administrator Tom Lebak, Village Engineer Mike Hayek, and Utility Manager Bob Lui

Commission Members: Barney Barber, Bill Infusino, Howard Stacey, Dave Ruffalo and Felix McCauley

1. Discussion regarding the 4-Mile Road and UPRR Grade Separation Project 2010-01 concerning sewer and water utility inspections.

2. Discussion regarding Utility District's cost share of the 4-Mile Road and UPRR Grade Separation Project 2010-01.

Mike Hayek reported on a letter he presented regarding the history of the project. Originally \$9,168,000 was the original cost of the project. He originally was concerned with being over budget. In 2006 met with the utility districts to coordinate their sanitary pumping station project with the 4-Mile Road project. The intent has always been to save money for the village and utilities. Hayek distributed an initial schedule for the 4 Mile project. The cost will be \$385,692 for the sewer project. The question is who will inspect the sanitary sewer and water project. Hayek said village staff could do that. Staff will be on the site full time starting October 10th. Building permits are down and staff has the time to do this work. He feels this is an opportunity to work together and save money. The fees would be \$45.00 per hour for a tech, \$55.00 per hour for the Assistant Village Engineer, Tony Bunkelman and \$60.00 per hour for the Village Engineer Mike Hayek. The everyday work could be done by our staff.

We will have enough money for this project and the storm water component. Hayek would like to see us bring this money to the village as revenue. At this time he doesn't feel anything needs to be charged out to the district. He feels there is enough money available to cover costs. He suggests that item #2 be laid over until the end of the project.

Trustee Weatherston asked about what type of work would be subbed out. Discussion followed on what the village would be in charge of and when others would be brought in.

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Trustee Wanggaard asked about liability insurance. Lebak is looking into additional liability insurance for the project. Discussion followed on how the staffs' salaries would be charged.

Hayek said there should be approximately 200 hours of services beyond his scope. Trustee Wishau would like a list of work that we can not handle internally. Hayek said construction management is not out of his scope of experience. There are some unique things, but he can work with it. Hayek feels there is about 3,000 hours of work that could come back to the village.

Trustee Griswold would like the Village Engineer to be in charge of this project. He would like the board to look at budget items only. Discussion followed on the charges that would be charged by outside contractors. Hayek sees using only 3 outside contractors.

Trustee Wanggaard asked if we have sudden growth will we be adequately staffed. Hayek said yes and in that case he would use more consultants for the work. Mary Jo Schmidt will be tracking all time of staff. Discussion followed on the importance of tracking time. Hayek will keep the board updated.

Trustee Wishau would like a list of what is billable by staff and what is billable to the consultants.

Bob Lui explained the original plans for the lift station by the tracks and the history of why the lift station was not pursued at the time. Bob Lui said the utility district was not notified of the proposal of the staff to do the inspections. He felt this was not handled correctly. The utility district has discussed this at their last meeting. The utility district would like to reserve the right to have their inspectors on site when they feel needed, at their cost.

Trustee Weatherston moved and seconded by Trustee Burton to allow the Village Engineer to have total management control of the 4-Mile Road underpass construction project and to use his staff or outsourced help, as needed, to complete the project. It was further moved that the Utility District would be allowed to have, at their cost, final inspection of the new sewer and water pipes and be allowed to GPS these lines. **Motion carried unanimously.**

Trustee Wanggaard moved, seconded by Trustee Burton to adjourn the meeting. **Motion carried.** Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Sharon Chmielinski
Deputy Village Clerk