

President Coutts called the meeting to order at 5:30 p.m., at the East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin Present were

Committee Members: President Coutts and Trustee Wanggaard and Trustee Wishau
Also present was Trustee Weatherston

Absent: None

Department Managers: Village Administrator Tom Lebak, Finance Manager Larry Borchert and Fire Chief Dick Roeder

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Approval of minutes

Trustee Wanggaard moved, seconded by Trustee Wishau to approve the minutes from the 10/12/10 Finance Committee meeting as printed. **Motion carried unanimously.**

2. Recommendation on janitorial services

Wishau moved, seconded by Wanggaard to recommend MJI Professional Building Maintenance to perform janitorial services at Village Hall, Police Department and East Side Community Center per their annualized quote of \$11,820 and to include a 30 day contingency clause. **Motion carried unanimously.**

3. Review of Clifton Gunderson Audit Proposal

Borchert explained that he received a proposal from Clifton Gunderson for an amount not to exceed \$66,040 to perform the village audit. This fee would include the end of the year journal entries as part of their audit procedures. Clifton has reviewed how the audit is currently done and understands the village's needs. Discussion continued about possibly asking for a 3 year contract to keep the cost down. They discussed topics such as Gatsby 54 and the water rate study that they will be willing to take on as well.

Trustee Wanggaard moved, seconded by Wishau to recommend Clifton Gunderson to provide audit services for the Village starting in 2011 at \$66,040 and ask for a 3 year contract. **Motion carried unanimously.**

4. Approval to remodel offices at the Fire Station One

Chief Roeder explained the quote including some ceiling repairs, light replacements etc. \$10,000 has been set aside for station 1 rehab.

Trustee Wishau moved, seconded by Trustee Wanggaard to recommend Master's Contracting LLC in the amount of \$4,930 to do various remodeling in the office at Fire Station No. 1. **Motion carried unanimously.**

5. Approval for additional work on new boiler at Fire Station One

Chief Roeder explained that after a water test was done it was recommended to install a filter system. He explained that it will cost an additional \$1,000 for installation in the air compressor room. He is looking for an additional \$4,000 to finish the boiler project including the filtration system.

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend approving the quote from PBBS for the installation of a filter system in the amount of \$1,711 along with the proposal as presented by Chemtech International for the equipment and the proposal from MAWI in the amount of \$465 to install insulation on the piping that was abated. **Motion carried unanimously.**

Trustee Wanggaard moved, seconded by Trustee Wishau to adjourn. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Karie Torkilsen, Clerk