

**Finance Committee
January 31, 2012**

President Coutts called the meeting to order at 5:30 p.m., at East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin. Present were

Committee Members: Trustee Wanggaard, Trustee Wishau and President Coutts.

Absent: None

Department Managers: Finance Manager Larry Borchert and Fire Chief Dick Roeder

New Business

1. Approval of minutes

Trustee Wanggaard moved, seconded by Trustee Wishau to approve minutes of January 10, 2012 as printed. **Motion carried.**

2. Crestview Park Association weed cutting charge dispute

Matthew Putriskis and Ray Scherber were present on behalf of the Crestview Park Association to discuss the \$900 weed cutting charge that was imposed for the weed cutting of the parkland ditches. The original Association's President passed away and Matthew and Ray have taken over the responsibilities. Matthew stated that he or they (the Association) never received a notice. Matthew also stated that they did not realize that the ditches were their responsibility to cut and thought Caledonia took care of them. Brian Dey, Weed Commissioner for the village was also present and explained that the notice was sent to the address that the county records have and since it has changed he suggested that they have go to county to update the record. The committee discussed various options and decided to reduce the amount down to \$350. Finance Manager Borchert will see to it that the remainder is taken off the books.

Trustee Wishau moved, seconded by Trustee Wanggaard to recommend reducing the fee to \$350, half of the original fee. **Motion carried.**

3. Approval to purchase replacement thermal imaging camera with 2012 Capital budget funds

Chief Roeder explained that only one bid was submitted because they are the only vender that carries that same camera. He did not want to purchase a different kind and have to train personnel on a new unit. They also discussed the upgrade and how it works. The upgrade is separate from the camera and Chief Roeder was not looking for funds for the upgrade at this time, only the camera.

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend the purchase of the replacement thermal imaging camera in the amount of \$9,000 from the capital budget. **Motion carried.**

4. Discussion and decision on EMS hardship requests

Chief Roeder explained the hardship situations as follows:

Patient no. 1 asked for some kind of relief because no one is working in the family. Roeder recommended decreasing it to \$250.

Patient no. 2 had not made any attempt to pay the balance and Roeder recommended no reduction.

Patient no. 3 went through a hospital audit and the hospital wrote off the amount. Roeder recommended reducing it to \$200.

Patient no. 4 was looking for some help to speed up the process of paying off the bill. She has been sending in regular payments. Roeder recommended reducing it down to \$500.

Trustee Wishau moved, seconded by Trustee Wanggaard to recommend accepting Chief Roeder's recommendation for all 4 hardship cases as presented and discussed. **Motion carried.**

5. Resolution 2012-03 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for the Refuse Funds

Finance Manager Borchert explained that the resolutions are to comply with GASB 54.

Trustee Wishau moved, seconded by Trustee Wanggaard to recommend adoption of Resolution 2012-03. **Motion carried.**

6. Resolution 2012-04 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for the Recycling Funds

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend adoption of Resolution 2012-04. **Motion carried.**

7. Resolution 2012-05 – Resolution of the Village Board of the Village of Caledonia Establishing Procedures for the Proper Accounting of Revenue Sources for Special Revenue Funds to comply with new standards from the Governmental Accounting Standards Board, Specifically for Equipment Replacement Funds

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend adoption of Resolution 2012-05. **Motion carried.**

8. 2011 Budget Year close out

Borchert explained the year end close out and stated that the year ended in the black with \$416,675.69 due to the 4 Mile Road project and being able to transfer over \$485,040 now that the project has started. They reviewed the final budget adjustments and a balance sheet for the 4 Mile Road project. Trustee Wanggaard asked for a detail report of what makes up the numbers for the 4 Mile project.

Trustee Wanggaard moved, seconded Trustee Wishau to recommend approval of the 2011 budget year end close out figures and adjustments. **Motion carried.**

Trustee Wanggaard moved, seconded by Trustee Wishau to adjourn. Meeting adjourned at 6:30 p.m. **Motion carried.**

Respectfully submitted,

Karie Torkilsen, Clerk