

**Finance Committee
October 11, 2011**

President Coutts called the meeting to order at 5:39 p.m., at East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin. Present were

Committee Members: Trustee Wanggaard, Trustee Wishau and President Coutts.

Absent: None

Department Managers: Village Administrator Tom Lebak and Finance Manager Larry Borchert.

Unfinished Business

None.

New Business

1. Approval of minutes

Trustee Wishau moved, seconded by Trustee Wanggaard to approve minutes of September 27, 2011 as printed. **Motion carried.**

2. Weed Commissioner Appointment for 2012-2013

President Coutts suggested moving some of the duties of the weed commissioner in-house, such as telephone calls, notices, etc. Brian Dey was present and explained that due to the amount of foreclosures, there are a lot of uncut properties. There was further discussion regarding village staff duties and delinquent bills. A notice must be sent to property owners before charges can be added to the tax roll for delinquent payments. Lebak will follow up on the matter.

Trustee Wishau moved, seconded by Trustee Wanggaard to reappoint Brian Dey as Weed Commissioner for 2012. **Motion carried.**

The committee would like a follow up on the delinquent weed cutting charges.

3. Installation of mandatory fuel alarms on fuel tanks

Hwy Superintendant Blaine Pfeffer presented two quotes. Badger Oil Equipment Co. for the sum of \$1,967 and \$2,906 and Northern Petro-Services, Inc. for the sum of \$7,800. Alarms have to be installed on the tanks by October 1. Pfeffer told the board that he could not get a third quote and found that no one is really interested in performing the work and that's why the bid from Northern was so high.

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend approving the quote from Badger Oil in the total amount of \$4,873.00. **Motion carried.**

Trustee Wishau asked where the funds are coming from. Borchert said from the capital account.

4. Investment of excess bond proceeds/4 Mile grade project

Ken Rubin was present from Community Investment Partners. He explained the funds that had been previously invested and the \$4,000 plus profit that they made. He predicted the village would earn about \$8,000 more than if the funds were left in the state investment pool.

Trustee Wishau moved, seconded by Trustee Wanggaard to recommend approving the investment of excess bond proceeds from the 4 Mile Rd. grade project with Community Investment Partners. **Motion carried.**

5. Donation to Fire Department

Chief Roeder explained that Otto and Jess Last would like to donate an old-time car to the Fire Department.

Trustee Wanggaard moved, seconded by Trustee Wishau to recommend accepting the donation of the old-time car to the Fire Department. **Motion carried.**

6. Discussion of Fire Department overtime

Chief Roeder said he currently is \$12,000 under budget due to unexpected leaves. He is projecting being over budget approx. \$31,000 by the end of the year if the current trend continues. There was discussion regarding elected surgeries and if there can be some planning involved before allowing the time off based on current staffing levels and budget issues.

7. EMS Hardship cases

Chief Roeder presented some hardship cases to the committee. The totals and decisions of each are as follows: 10-0954/\$455.00 (write-off), 10-0603/\$180.00 (will be cancelled chapter 7 bankruptcy), 10-1304/\$125.00 (write-off), 11-0110/\$645.00 (keep billing), 11-0635/\$825.00 (making payments), 10-1102/\$940.00 (making payments).

Trustee Wanggaard moved, seconded by Trustee Wishau to adjourn. Meeting adjourned at 6:30 p.m. **Motion carried.**

Respectfully submitted,

Karie Torkilsen, Clerk